

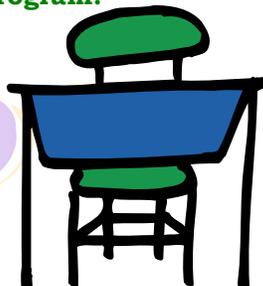
# ANNOUNCES UNLIMITED

April/May/June/July 2016



## Our Little Graduate

To those parents who have children in the Firefly room attending kindergarten in the Fall of 2016, rates will be adjusted the first week of school towards the end of August 2016. Tuition for children attending before and after school will be \$78.00/wk. Those children attending either before or after school, tuition will be \$58.00/wk. If your child is enrolled in our school program they will be eligible to attend, "no school days" due to any reason. The price for a child to attend an extra no school day will be \$40.00/day. However, their price will never exceed the weekly tuition rate for schoolers of \$120.00/wk. Further information will be sent to the parents for those who wish to participate in our school age program.



## Entrance and Exits!

When entering the parking lot area **PLEASE enter through the east entrance and exit from the west entrance.** This will help keep the flow of traffic in one direction preventing a potential accident from occurring. Also, we ask that everyone please slow down and be aware of others in the parking lot. We want everyone to stay safe. There are times that children get away from their parents and dart in front of other vehicles.



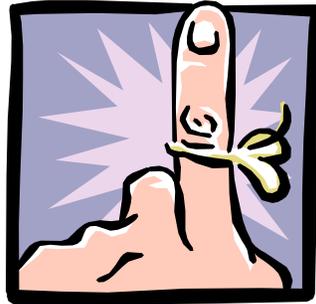
## Severe Weather Tornado Safety

The Nannies Unlimited Child Center & Preschool's policy and procedure during a tornado warning: Children located in the Nursery, Toddler room, Two-Year-Old room, preschool and schooler's room will go to the three year old room in the lower level of the south building. The children will crouch down on the floor, placing their heads between their knees while covering their heads with their hands. The Nannies have monthly tornado drills to familiarize the children with these procedures. The Center also has weather radios that receive their information from the National Weather Service. The weather radios automatically alert the staff when a watch or warning is issued.

The Nannies Unlimited Child Center & Preschool Inc. realizes that your child's safety is of your up most concern. However, the Center requests that parents refrain from calling the Center during a tornado warning. This will enable the staff to



focus on the children's safety and security without distractions. If there is a concern you need to be notified of, the staff will contact you immediately.



### Policy and Procedure Reminders!

~ Children must be signed in and out by their parents and escorted to their assigned room when arriving and leaving the Center. Please do not allow your child to write on the communication sheets or the sign in record.

~ Children who will not be attending the Center for any reason on a given day please notify the office prior to 8:00 am. This allows us to adjust our staffing and meals accordingly.

~ Diapers are due the first Monday of every month along with a container of baby wipes.

~ Weekly tuitions continue to be due on Monday for the week your

child is attending. There is a late fee assessed after Monday at 5:30 pm. Please include a \$5.00/day late fee on Tuesday if you did not remit payment on Monday.

~ We encourage our families to make any type of appointments for your children either early in the morning prior to coming to the Center or late in the afternoon because once your child leaves the Center for the day for any reason they are considered gone and will not return

If you have recently had a change in your work or home telephone numbers/ address, job, or cell phone numbers please notify the office in writing of those changes so we can maintain current information in our files.

~ Please remove all unnecessary items from your child's cubby daily, they get really filled up!



### Accident Prevention!

**Parents & Families we would really appreciate it if you would remind your children to walk when at**

**the Center. This includes not only inside the Center but outdoors in the parking lot.**

**The teachers are constantly reminding the children to Walk! Walk! Walk! Otherwise children and others are going to get hurt. Thank You!**



## SUMMER

Summer is rapidly approaching and will be here before you know it! The Nannies are planning a fun and exciting summer in the sun! We would like to ask our parents to help us out with these summer plans. We have many field trips scheduled along with different arts and crafts planned. It would be very helpful if you read all correspondence that we have posted either on your child's cubby/door or at the main entrance. We do not want any child to miss out on the fun. **However, due to staffing needs and the need to make certain reservations in advance, it is imperative that you read all instructions, follow those guidelines and sign your child up as soon as possible.** For children ages three years of age and older, we will be using the Center's vans. Each van

has been equipped with the appropriate safety standards. If you have concerns about this and you would rather your child NOT attend the out of Center field trips, this is also your option. Parents of children under the age of three will NOT attend out of Center field trips.



### Outdoor Play

Outdoor play is an important part of our daily curriculum as weather permits. It is important for parents to provide the appropriate clothing and outerwear for the weather conditions (e.g. Jackets on cooler days etc...) Trees often shelter our playgrounds from the sun however we will apply sunscreen to the children when temperature/weather in the summer/spring warrant. During the winter months, the building provides some shelter from winds however; children will need hats, mittens and coats (at a minimum). The Nannies Unlimited Child Center and Preschool Inc. checks weather conditions routinely.

### Official Heat Index:

The Nannies Unlimited Child Center and Preschool Inc. uses the following chart to determine outdoor play conditions. The center's administration frequently checks the heat index and plans accordingly. The teachers supervise the children's

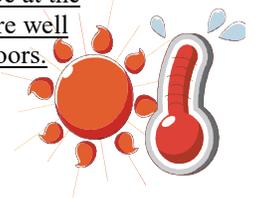
hydration and offer and encourage frequent fluid intake. **Heat Index below 90 Degrees:** No restrictions.

**Heat Index 90 Degree:** ½ hour intervals outdoors.

**Heat Index above 90 Degrees:** 15 minute intervals outdoors under the trees/shaded areas. The staff and children may stay out longer with water play and appropriate sun screen reapplied at frequent intervals. When air pollutants are such to that could severely affect both children and adults, no outdoor play is permitted. (Again this will be determined by administration).

### General Policy:

**Teachers will plan at least 1 hour of outdoor play each day as weather permits.** Depriving children from outdoor playtime is detrimental to children's health especially in recent medical studies showing concerns about increased childhood obesity and excessive sedentary activities. **Our policy states that if a child is well enough to be at the Center then they are well enough to go outdoors.**



### **Keeping Summer Safe:**

**We want to have a fun and safe summer. Keep in mind when children are playing outdoors, there is a natural**

increase in injuries due to running and playing. We keep track of all accidents to ensure a quality control program.

This helps us find potential problem areas that might be eliminated.

If you should get an accident report in your child's cubby, please sign one copy and place it in the incident report cubby next to the coffee center in the front lobby, the other copy you may take home for your records.

When the children are playing outdoors in the summer, they all get "lubed" up with

sunscreen/sunblock. If you have not brought your child's sunblock for the 2016 summer we encourage you to do so as soon as possible. Please give this to your child's teacher. Make sure you mark your child's name on the tube/bottle in large print so the teachers can be sure to use this on your child.

Swimming season is also upon us, we ask that you bring your child's swimming suit with your child's names marked clearly on them! It can be very frustrating for the staff when they cannot determine whose swimming suit belongs to whom. Remember, if you thought the swimming

suit was cute or cool, so did someone else! You can only imagine over 100 swimming suits without names! This is also very frustrating for your child.

Parents of children in diapers, we ask that you purchase a package of "swimming diapers".

Please place your child's name on the package and he/she can use them during the season. If your child does not have the swimming diapers they cannot play in the water. This is for the health and safety of each child.



### **Government Assistance**

Just a reminder to those families who receive assistance from the government for their child's tuition to please

make sure your paperwork is updated and current with the Department of Human Services. We try and send out reminders; however, **it is ultimately your responsibility to ensure your child's tuition is being paid.**

If your child's government assistance does not pay for certain days/weeks you will be responsible for payment. If you have any questions regarding this please stop in and talk with Ms. Vickie.

### **CIGARETTE BUTTS**



Parents and family members, please refrain from throwing your cigarette butts outside in the parking lot. Children leaving/coming the Center pick those butts up and mimic what adults do with the cigarette. UGH!!! We appreciate all your cooperation with this! Thank you very much!





# Tax Time

WOW, it's that time of year again! Those of you who have given Ms. Vickie your e-mail address have been sent your year end invoices. However, those of you who did not submit an email address will have your statement available in the front lobby. Those of you who just need our Employee Identification Number here it is!

39-1905508

## We Need Paper!

If you have any type of paper in your office or home that needs recycled we would love to have it! The children really enjoy using this

for their creative time. Thank you to all of our families who take the time and energy to bring the paper to the Center. It really does help out a lot!



### DIAPERS and WIPES

Just a REMINDER OF OUR POLICY REGARDING YOUR CHILD'S DIAPER and baby WIPE SUPPLY. THE FIRST MONDAY OF EVERY MONTH YOU WILL NEED TO BRING IN A LARGE CONTAINER OF DIAPERS and a CONTAINER OF WIPES. THIS HAS ALWAYS WORKED OUT WELL TO MAINTAIN A GOOD SUPPLY HERE AT THE CENTER. IF FOR SOME REASON YOUR CHILD RUNS LOW ON THESE SUPPLIES, THE STAFF WILL NOTIFY YOU IMMEDIATELY. IF YOU HAVE A QUESTION ON WHETHER OR NOT YOU HAVE BROUGHT YOUR SUPPLY FOR THE MONTH CHECK WITH YOUR TEACHER, THEY KEEP documentation

MONTHLY ON THOSE SUPPLIES.

## SICK CHILDREN

WE KNOW THAT IT IS HARD WHEN YOUR CHILD IS SICK. However, to keep the co-mingling of "bugs" to a minimum we ask that you keep your child at home until they are fever free for 24 hours.

If your child is going to stay home, PLEASE telephone the center and let us know they will not be attending. This helps not only with our lunch counts and staffing but we worry about the child and why they are not at the center.

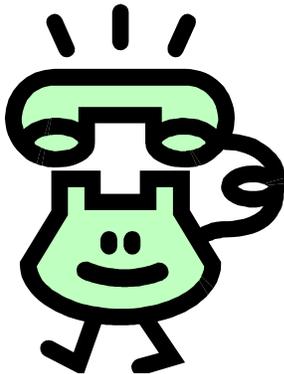
We ask that you notify the center using the telephone system and not the email system!

We are not always online checking

for those and at times do  
Not see those e-mails until later in the day.

We appreciate all of your help in this matter.

## TELEPHONE CALLS



We would ask all of our parents and family members to refrain from calling to visit with the staff between the hours of 8:30 am and 12 noon. During those hours is the time the staff are really busy and preschool is in session. It is very hard for the staff to pull away from what they are doing to talk on the phone and keep any type of organization or interest and cooperation from the children. Unless it is

an emergency, please call between the hours of 12 noon and 5:30 pm. Thank you so much for your understanding and cooperation in this matter. Our staff will appreciate this and will have more time to visit if we follow those hours.



## New Toothbrushes

Part of our preschool program, the children ages two, three, four, or five years of age (non-school age) brush their teeth every morning. With this we ask that the parents bring a new toothbrush at least every three months because they become worn and are not as effective.

Also if your child has been sick especially with Strep Throat etc.....please remember to bring a new toothbrush to cut down

on the potential for cross contamination.



We really wanted to take this time to thank all of those parent's and family members who donate paper to the Center. We don't always know who has silently left boxes at our door, but we are so grateful! Also to those families that donate toys. Some of the toys are new and some are from cleaning out shelves and closets. We appreciate them all. When cleaning your closets etc... and you would like to donate items to the Center, there are certain items we cannot have at the Center due to inability to clean/sanitize the toys. Stuffed animals cannot be sanitized between the children and harbor germs. And even though we appreciate the jester, we cannot accept those items. Any toy with a hard surface area that can be washed and sanitized are greatly welcomed and appreciated.

Again, thank you for the wonderful support and giving spirit, we have the BEST parents here at the Nannies!

### Watch for our regular newsletter August 2016.

The man who can drive himself further once the effort gets painful is the one who will win.

Roger Bannister