**Nannies Unlimited**

**Jan Feb March April 2024**

Children will be having their **Valentine’s Party Wednesday February 14, 2024.**

Please have your child sign their name to the back of each valentine’s card. You may ask your teachers how many cards to complete. This works out really well and reduces the confusion for the children. Please have their cards completed by Friday February 5, 2021 and give them to the teachers when dropping your child off.

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**Weekly Blanket Washing!**

We need your help! With the flu season starting earlier and earlier we ask that you continue to take your child’s blanket/sleep sac home every week, wash it and return it. This helps cut down on cross contamination.

![C:\Users\owner\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\N23P7KOB\MC900440672[1].png]()**Sick Children**

WE KNOW THAT IT IS HARD WHEN YOUR CHILD IS SICK. However, to keep the co-mingling of “bugs” to a minimum we ask that you keep your child at home until they are fever free for 24 hours.

If your child is going to stay home, PLEASE telephone the center and let us know they will not be attending. This helps not only with our lunch counts and staffing but we worry about the child and why they are not at the center.

We ask that you notify the center using the telephone system and not the email system! We are not always online checking for those and at times do not see those e-mails until later in the day.

We appreciate all your help in this matter.

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**Hand Washing**!

Although there is no guaranteed way, including the vaccine, to prevent anyone from getting the flu, the simplest way is to avoid large crowds. As we all know this is almost impossible to do, so the next best thing is hand washing which helps prevent the spread of infections like the flu.

Although the flu season is typically from November to April, most cases occur between late December and early March with the vaccine offered between September and mid November (however the shot can be given at other times of the year). Getting the shot before the flu season is in full force gives the body a chance to build up immunity to, or protection from, the virus. You can get a flu shot well into the flu season, it is best to get it earlier rather than later. Be sure to check with your physician to make sure this vaccine is necessary.



**Schooler’s News**

Parents of elementary, school age children we ask that you please monitor the bulletin board designated for this age. We post sign up sheets for children planning on attending a no school day at the center. Remember, once you have your child on the list they will be counted for this day and payment will be expected.

We usually have field trips posted at the same time for you to sign, allowing your child to attend the field trip and any further instructions regarding fees associated with the field trip.



**A HUGE THANK YOU!**

Thank you all so much for the many gifts given to the staff and the center. We have the best parents and family members. We appreciate each of you and wish you all a blessed New Year.

**Immunizations**

We have periodic immunization audits, with this in mind please make sure your child’s immunizations are current and up to date. The Nannies requires all who attend to have their immunizations up to date. This is for the safety of the children and staff. Thank you.



**POLICY REMINDERS**

~When you see a **“note” taped to your child’s cubby** please make sure you read and respond to those correspondence.

~We would also like to remind parents that you **pay** **for your child by the week, not by the day.** So, if a holiday falls on the weekday you will pay for the entire week.

~**Weekly tuition is due every Monday** by 5:30 pm. If you are late with your payment, please include a late fee. The late fee is $5/day.

~If **inclement weather** necessitates closing of the Center, announcements will be made on the Center’s answering service. We try and keep our doors open the best we can, however, if Southeast Polk Schools are closed it is a good indicator to call the Center. We are not necessarily closed when they are but it is a guideline for you to follow.

~ **Medications** are given at the Center; however, proper labels will be required (by the physician or pharmacist if the medication is a prescription) or clearly marked on the bottle/container for non-prescription medications, you cannot bring medication in syringes or placed in baby bottles. Parents need to complete a medication form prior to the staff dispensing the medication. Thanks!

~ Infants and/or children attending the center whom require the use of **disposable diapers** and/or training pants will have a personal supply brought from home. That supply will be marked for identification. Parents will be required to bring one container of diapers and one container of baby wipes during the first week of each month. The Nannies will let the parent(s) know during the month if more diapers are needed. (cloth diapers are acceptable, will discuss further upon orientation for policies & procedures).

**~ Birthdays/Tuition** Parents/Guardians will be responsible for notifying administration in writing when your child has a birthday, there could be tuition adjustments to be made.

**Unfortunately, there will NOT be any type of reimbursements or adjustments made for any oversight regarding changes in your child’s tuition.**

Children who are in elementary school do not need to notify the office of their child’s birthdates. Tuition does not usually change after they are enrolled in elementary school.

**~ Outdoor Play:**

All children will be required go outdoors, weather permitting. Parents are expected to dress their child accordingly. If the child is well enough to be at the child center, the child is assumed well enough to go outside.

The administrator, director or supervisor determines whether conditions are acceptable for outdoor play.



**Quiet Time:**

All children will be encouraged to take a nap or have quiet time. Children benefit from rest periods every day. That way they won’t be too tired to enjoy their families during the evening and participate in the afternoon activities with renewed energy. As a child gets older most children begin to resist taking naps, however, we will encourage the child to take a nap. Our quiet/nap time is from approximately 11:30 am until 1:30 pm in the Toddler/Two-year-old room and 12:00 pm. until 2:00 pm in the preschool rooms. Children who are two years of age and older will be allowed to do a planned quiet activity if they are not sleeping within 45 minutes after beginning of naptime and/or when they wake from their nap and have been supervised to toilet. Preschool aged children (ages 3years-5years not enrolled in elementary school) will be allowed to do a planned quiet activity if they are not sleeping within 20 minutes after the beginning of naptime and/or when they wake from their nap and have been supervised to the toilet.

We encourage parents to bring their children prior to naptime for this can be very disruptive for the other children and can be upsetting for your child if they take a nap as soon as they arrive.



**REMINDER**

Daylight Savings Time is Sunday March 10, 2024 Move your clock ahead by one hour!



**Autumn/Winter Clothing**

With this in mind we want to encourage our parents to dress their children accordingly. Just a

reminder, if the child is well enough to be at the

Center, the child is assumed well enough to go outdoors. We have policies and procedures in place to determine if the weather conditions are acceptable for outdoor play.



**TAX TIME AGAIN**! It’s that time of the year again! Ms. Vickie has the year end statements available for your tax purposes. They are located at the front desk area by the coffee. They are alphabetized for you convenience. For those of you that just need our **EIN (Employee Identification Number) her it is! 39-1905508**. If you have any questions please let us know.



**Telephone Calls**

We would ask all our parents and family members to refrain from calling to visit with the staff between the hours of 8:30 am and 12 noon. During those hours is the time the staff are really busy and preschool is in session. It is very hard for the staff to pull away from what they are doing to talk on the phone and keep any type of organization or interest and cooperation from the children. Unless it is an emergency, please call between the hours of 12 noon and 5:30 pm.

**Watch for our next newsletter**

 **May 2024**