

Welcome to The Nannies Preschool Program. We have another fun and educational program planned for the children again this year. We will continue to make education fun to enhance your child's natural love for learning. We will continue to have a weekly "Focus of the Week" calendar posted every Monday on the preschooler's communication board for you to review to help keep you current on what your child's schedule will be during that week. Please keep in mind this is subject to change if needed. Show and Tell will continue to be on Thursdays. We believe this is vital to enhance your child's public speaking, especially in a comfortable setting using articles from home that

are also comfortable to them. Please remember, Show and Tell items are to be Focus of the week oriented, unless otherwise posted.

In our classes, we do not expect perfection, so we often award a child with a sticker, star, or happy face, it might not be because your child did their work without flaw. Sometimes the positive enforcement is given purely for their effort. We will encourage your child to be and explorer, creator, communicator, interactor, questioner, problem solver, thinker, reasoner, and socializer. Mostly we are going to have fun building self-esteem for the future!

Our preschool program starts Tuesday September 2, 2025, this will be the day that your child will start their new room!

Again, thank you for your continued support. We are looking forward to working with your preschooler! This is going to be another year of mental and physical growth.



PRESCHOOL SUPPLIES

One of our goals here at The Nannies is to help parents decrease stress levels thereby allowing them an increase in quality time spent with their children. One of the ways we are attempting to decrease stress and ensure each student has the appropriate materials necessary to be organized and ready to learn, The Nannies Unlimited Child Center and Preschool Inc. will again purchase all preschool supplies necessary for students in the Ladybug (3-4-year-old room and the Fireflies (4-5 year-old room) The cost of this supply packet is \$30.00 per preschooler. Please make your payment PRIOR to Friday August 8, 2025. This will allow us time to formulate the supplies in time for the first day of

preschool. You may include this payment with your weekly tuition.



ANNUAL

RE-REGISTRATION

It's that time of year again when your \$35.00 annual re-registration is due.

There is a six-month grace period for those who have paid a registration fee between February 2025 and August 2025 that will not have to pay again this year.

You can submit those payments along with your weekly tuition. **These fees will be due prior to, Friday August 8, 2025.** If you have any questions, please see Ms. Vickie or Ms. Cindy.



The children appear to be really enjoying their summer session; however, everything

comes to and end! With only a few weeks until school begins, we would like to touch base with you again in regards to your plans for your child this school year. Each year we have numerous calls from parents inquiring about our school program. Since we try to cater to our current parents, we need to know how many children will continue attending the Center this fall. This information will help us know if we can accommodate children who do not attend at this time. We have some "new" schoolers (kindergartners) so we need to review things that are specific to children in school. If your child rides the bus: the first week or so of school, we assign an older child to your kindergartner to assure they get on and off the bus at the right place. This works well.

If your child attends

Four Mile Elementary, Delaware Elementary, Runnells Elementary, Centennial Elementary, Willowbrook Elementary or St. Joseph's the bus pick up for those children will be between 7:30 a.m. and 8:30 a.m. located at the entrance of our parking lot. Specific bus times will be coming later. Our staff attends to the children while they wait for

the bus and the bus leaves. On Wednesdays the children of Southeast Polk Elementary schoolers get out of school early, and return to the entrance of our parking lot. Again, our staff waits for them as they disembark from the bus and into the building. If your child attends Pleasant Hill Elementary, the school hours will be approx. 7:30-2:25 pm. Our staff will take your child(ren) to and from school in one of our vans. All vans have restraint systems in place. We will immediately notify you if your child is not available to be picked up by our van or is not delivered by the bus after school. Please continue to use the Schooler's (Hornets) Communication Sheet located under the bulletin board in the main lobby for any communication you need to convey to your child before or after school teacher. This communication sheet is reserved for school aged children only. Our teacher's will initial the sheet after they read it to let you know they read it. The rate for the before and after school program is \$100/week per child. This rate includes an after-school snack, transportation to and from school and a "reserved spot" at the center for various reasons, such as a no school

day or days when the children get out of school early. If the children do not have school on a particular day there is an additional \$55.00 drop in charge. We post "sign-up sheets" for scheduled "no school days" on the Hornet Bulletin Board to assist us with staffing and food prep. If you sign up your student you must prepay for the day. If there is a change in your plans, and the student does not attend that day you are not eligible for a refund. If there is more than one day of "no school" your rate never exceeds the weekly rate of \$160.00/week.

Here are examples.

Week one-school all week = \$100.00/child.

Week two – no school on one day that week = \$155.00/child (\$100.00 + \$55 drop in).

Week three-no school for two days that week = \$160.00/child (never over \$160.00/week).

If space is available the rate for before or after school is \$85.00 per week per child. If

you ask for your child to come during breaks only, **you will need to call well before each break to check if there is an opening available.** Reminder: Your school-aged child is no longer considered full time so

they are not eligible for any discounts such as multiple children.



Policy Reminders:

~ Children must be signed in and out by their parents and **escorted to their assigned room when arriving and leaving the Center.** (Please do not allow your children to write on the sign in record, parents only).

~ Children who are not going to attend the Center for the day, please notify us prior to 8:00 am. This allows us to adjust our staffing and meal counts accordingly.

~ Weekly tuitions continue to be **DUE on Monday** for the week your child is attending. **There are late fees assessed after Monday at 5:30 p.m.** Please include a \$5.00/day late fee if you did not remit payment on Monday.

~ If your child will be attending elementary school this year (2025-2026), please remember to sign in on the "Hornet" communication sheet located east of the coffee maker in the front foyer.



~ This is a peanut free building, please remember when children bring food into the building (elementary school children)



Quiet Time:

All children will be encouraged to take a nap or have quiet time. Children benefit from rest periods every day. That way they will not be too tired to enjoy their families during the evening and participate in the afternoon activities with renewed energy. As a child gets older most children begin to resist taking naps, however, we will encourage the child to take a nap. Our quiet/nap time is from approximately 11:30 am until 1:30-2:00 pm in the Toddler/Two-year-old room and 12:00 pm. until 2:00 pm in the preschool rooms. Children who are two years of age and older will be allowed to do a planned quiet activity if they are not sleeping within 45 minutes after

beginning of naptime and/or when they wake from their nap and have been supervised to toilet. Preschool aged children (ages 3 years-5 years not enrolled in elementary school) will be allowed to do a planned quiet activity if they are not sleeping within 20 minutes after the beginning of naptime and/or when they wake from their nap and have been supervised to the toilet.

We encourage parents to bring their children prior to naptime for this can be very disruptive for the other children and can be upsetting for your child if they take a nap as soon as they arrive.



Etiquette inside the building.

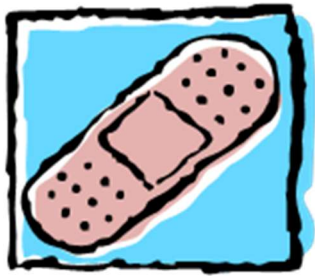
When children and parents are entering or leaving the building,

PLEASE reinforce our walking in the building policy. If your child runs inside the building, please redirect your child to walk! This really does help reinforce what our teachers instruct the children that, "we do not run inside the school/building."



To prevent accidents from occurring in our parking lot we would like to review that the entrance to the parking lot is on the east end closest to the Center and the exit is at the west end of the parking lot located by the vans/garbage receptacle. Please remember there are people walking with children to and from vehicles/building and would ask that you slow down and be cautious especially during the morning drop off and evening pick up times.





INCIDENT REPORTS

Our policy at the center is to provide a parent an incident report when an accident has occurred resulting in a visible injury. Our staff notifies one parent of the incident during nap time unless the injuries need immediate attention by medical staff. Parents are provided with two copies of the incident report, we ask that you sign one copy and leave this in the front lobby cubby labeled "incident reports." The other copy is for your home records.

The Center conducts quality assurance on all incident and accident reports to assist in determining if changes need to take place at the Center or if the incident was truly an unavoidable accident.

For this reason we ask that parents keep current telephone numbers of where they can be reached in case of an emergency.

Please keep in mind that there are times that the incident occurs later in the day and every effort will be made to contact you by phone. However, there are times we have no other option than to notify you at the time you picked your child up due to the time of the

incident and parents in route to the Center.



Telephone Calls:

To continue to organize our staff and children's busy day we ask that you only notify the Center during, the day case of an emergency or your child is not coming for the day. We have tried to make our staff more available to you during the day so they may answer your questions either first thing in the morning during your drop off or at the end of the day when you pick your child up.

During the hours of 8:30 am until noon the children and the staff are very busy with their scheduled "focus of week" curriculum and it is very difficult to have our staff pulled away to answer phone calls during these times. It is disruptive not only the teachers but the children too. They lose their train of thought and when the teacher returns it is hard to get them re-engaged in what they were doing.



If there is a message that you would like to be given to the staff, our office staff would be more than happy to give the teacher that message. If it is something the teachers need to call you back with then they can do so during the children's nap time.



We would like to have your child's learning experience to be a positive one.



We also have our communication sheets for you to convey any information to the teachers you may want available in the front foyer.

If you have any questions please feel free to contact the office management.

Thank you so much for your understanding and cooperation in this matter



Look for our next
Newsletter October
2025.